



Police Chief ..... *Charles Craft*





## Functional Organizational Chart

### Administration

- Prepares and administers the department's budget
- Coordinates and administers grants
- Directs the planning, organization, coordination and review of department operations
- Establishes, evaluates and reports on department goals
- Conducts internal and pre-employment investigations
- Develops, implements and evaluates department policies and procedures
- Works with the city manager and department heads on City plans and projects
- Liaisons with law enforcement and community groups
- Manages Emergency Operations and Homeland Security functions

### Investigations Division

- Investigates reported crimes and suspected criminal activity
- Conducts undercover investigations and criminal surveillances
- Gathers, collates, and disseminates information regarding criminal activity
- Administers criminal and narcotics forfeiture actions
- Provides specialized narcotics trafficking, auto theft and arson investigation
- Liaisons with other law enforcement agencies
- Conducts investigations relative to child welfare
- Provides liaison services to the Troy School District
- Liaisons with local, state and federal prosecutors and courts

### Patrol Division

- Establishes working relationships with people in the community to facilitate quality policing and problem solving
- Operates motor, foot and bicycle patrol by uniformed and plain clothes officers for the general maintenance of law and order
- Provides immediate response to emergency situations and provides specialized law enforcement response to tactical situations
- Conducts preliminary investigation of crimes, enforcement of local ordinances, state law and any other law applicable and in force within the city
- Traffic law enforcement, investigation of traffic crashes, traffic education programs, respond to complaints of neighborhood traffic problems and coordination of school crossing guards
- Manages impounded vehicles
- Provides for control and care of animals

### Support Services Division

- Public Safety Answering Point-dispatches all calls for emergency service
- Develops, schedules and presents department training
- Maintains records, processes FOIA, permit and license requests
- Stores, secures and disposes of all property
- Houses and transports prisoners
- Coordinates and maintains management information systems, conducts research/planning
- Implements crime prevention programs
- Facilitates problem solving projects
- Disseminates media information



Police Department  
2007/08 Budget

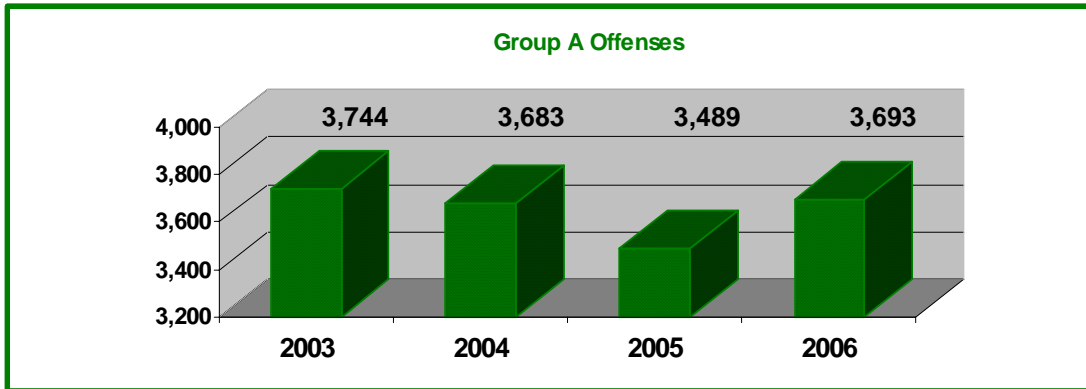
Department at a Glance

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Administration	\$1,596,551	\$1,642,565	\$1,685,130	\$1,680,400	\$1,884,600	12.2%
Investigations	3,347,102	3,400,593	3,741,590	3,652,500	3,841,500	5.2%
Patrol	11,119,012	11,409,968	11,857,780	12,028,810	12,263,430	2.0%
Support Services	5,129,645	5,492,306	5,744,950	5,812,690	6,070,980	4.4%
<b>Total Department</b>	<b>\$21,192,310</b>	<b>\$21,945,432</b>	<b>\$23,029,450</b>	<b>\$23,174,400</b>	<b>\$24,060,510</b>	<b>3.8%</b>

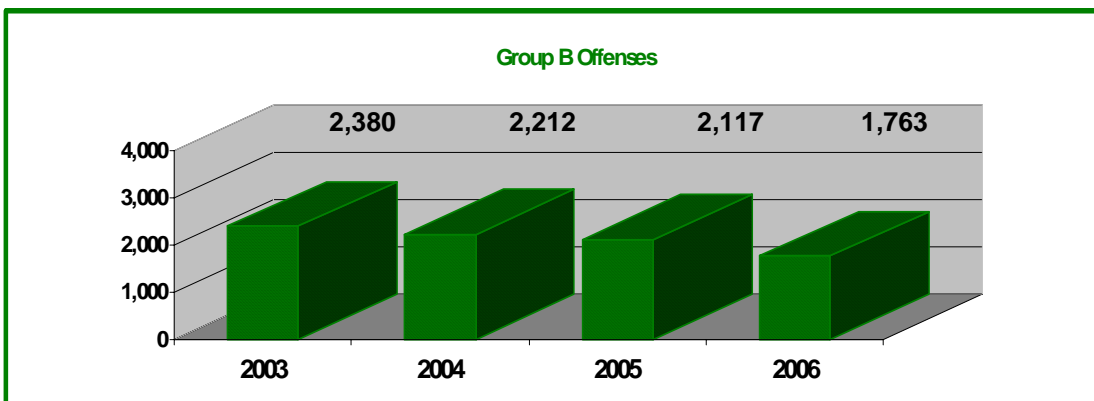
Personal Services	\$17,951,989	\$18,604,737	\$19,557,180	\$19,577,030	\$20,385,590	4.1%
Supplies	386,638	377,696	425,880	454,960	477,410	4.9%
Other Services/Charges	2,782,907	2,962,999	3,046,390	3,142,410	3,197,510	1.8%
Capital Outlay	70,776	0	0	0	0	0%
<b>Total Department</b>	<b>\$21,192,310</b>	<b>\$21,945,432</b>	<b>\$23,029,450</b>	<b>\$23,174,400</b>	<b>\$24,060,510</b>	<b>3.8%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Police Department	194	13	194	13	193	14	192	18
<b>Total Department</b>	<b>194</b>	<b>13</b>	<b>194</b>	<b>13</b>	<b>193</b>	<b>14</b>	<b>192</b>	<b>18</b>

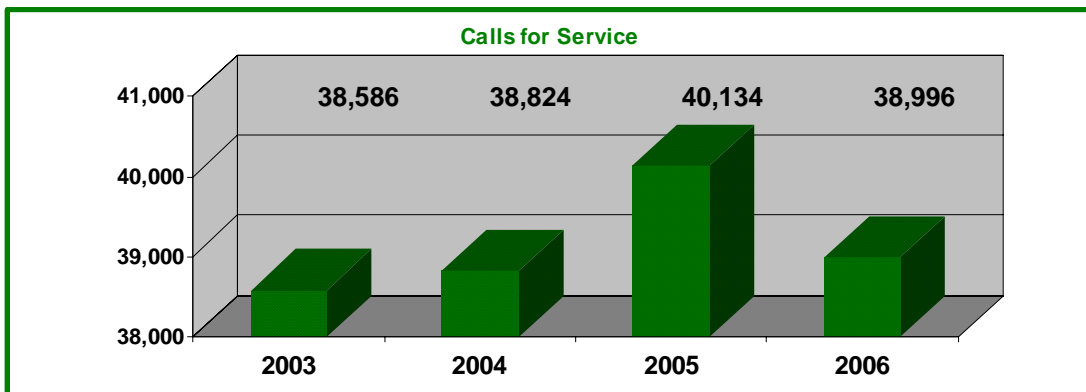
Key Departmental Trends



By National Incident Based Reporting Systems (NIBRS) definition, there are 22 Group A crime categories. 2006 rose 5.8% over 2005.



By NIBRS definition, there are 11 Group B crime categories. The number of reported incidents has declined to the lowest rate in history.



Non –criminal events were down 2.8% compared to 2005.



## Mission and Service Statements

### Mission Statement

It is the mission of the Police Department to enhance the quality of life in our community by protecting life and property, and maintaining the peace through police service. The Police Department seeks to accomplish its mission by forming partnerships with residents, businesses, community groups, governmental agencies, and private organizations. The Department utilizes problem solving and creativity to enhance community livability and empowers its employees to exercise leadership to achieve our mission.

### Service Statement

The Police Department recognizes that the citizens of Troy desire a safe, livable community, and that police personnel are often the government representatives best positioned to identify and address the problems and concerns that negatively impact the community's citizens. We believe that providing police personnel with the opportunity to partner with the community, and allowing them to participate in planning, decision-making, as well as service delivery, will result in a safer community with citizens who have an enhanced quality of life.

The Police Department's operating philosophy is a problem solving approach that encourages personnel to partner with those impacted by the problem. Emphasis is placed on identification and resolution of the underlying cause of the problem. Employees are encouraged to utilize their knowledge of the community and their profession to identify public safety problems and quality of life issues.

State statute, city code and the citizens, through the Troy City Council, establish the authority by which the Police Department operates. Troy City Code mandates a Department of Police, headed by a Chief of Police. The Chief is charged with directing the police work of the City and is responsible for the enforcement of law and order. Troy police officers have all the powers, duties and responsibilities conferred upon them by virtue of the ordinances of the City of Troy and the law. The Police Department shall have other additional powers, duties and responsibilities as lawfully imposed by any administrative directive, resolution, rule, ordinance, charter provision, or law.

### Did You Know?

- Police vehicles were driven 1,283,145 miles in 2006.
- The Police Training Section conducted 21,870 hours of training in 2006 and hosted an additional 420 hours of training for outside vendors.
- The Police Department received 34,218 emergency calls in 2006; over 61.7% of them were from wireless phones. They also answered 117,816 administrative calls. Per day that averages 93 emergency calls and 322 administrative calls.
- Troy was ranked the 5<sup>th</sup> safest city in the nation with population over 75,000 by the Morgan Quitno Press, moving up from being the 6<sup>th</sup> safest city last year.



**Performance Objectives**

**Objectives\***

- Reduce the number of intoxicated drivers and alcohol-related offenses occurring in Troy (**Objective 6**)
- Reduce the number of traffic crashes occurring in Troy (**Objective 6**)
- Establish a professional/career development program (**Objective 1, 3, 4**)

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	<b>Performance Indicators</b>	<b>2005/06 Actual</b>	<b>2006/07 Projected</b>	<b>2006/07 Budget</b>	<b>2007/08 Budget</b>
<b>Output</b>	▪ OWI Arrests	433	472	475	460
	▪ Underage Alcohol enforcement	108	150	60	120
	▪ Number of liquor compliance inspections	677	730	700	700
	▪ Number of liquor law violations	4	1	12	6
	▪ Number of alcohol abuse presentations	144	150	115	125
	▪ Number of directed/selective traffic enforcement details	127	125	145	130
	▪ Number of hazardous traffic citations issued	10,946	8,700	12,500	9,000
	▪ In-service professional development training classes attended	--	60	30	30
	▪ Number of Crime Prevention presentations	370	423	350	375
	▪ Number of electronic citizen/business communications	52	52	52	52
	▪ Number of cases assigned to investigators	2,154	1,672	1,275	1,700
	▪ Number of Group A crime arrests	1,257	1,440	1,075	1,350

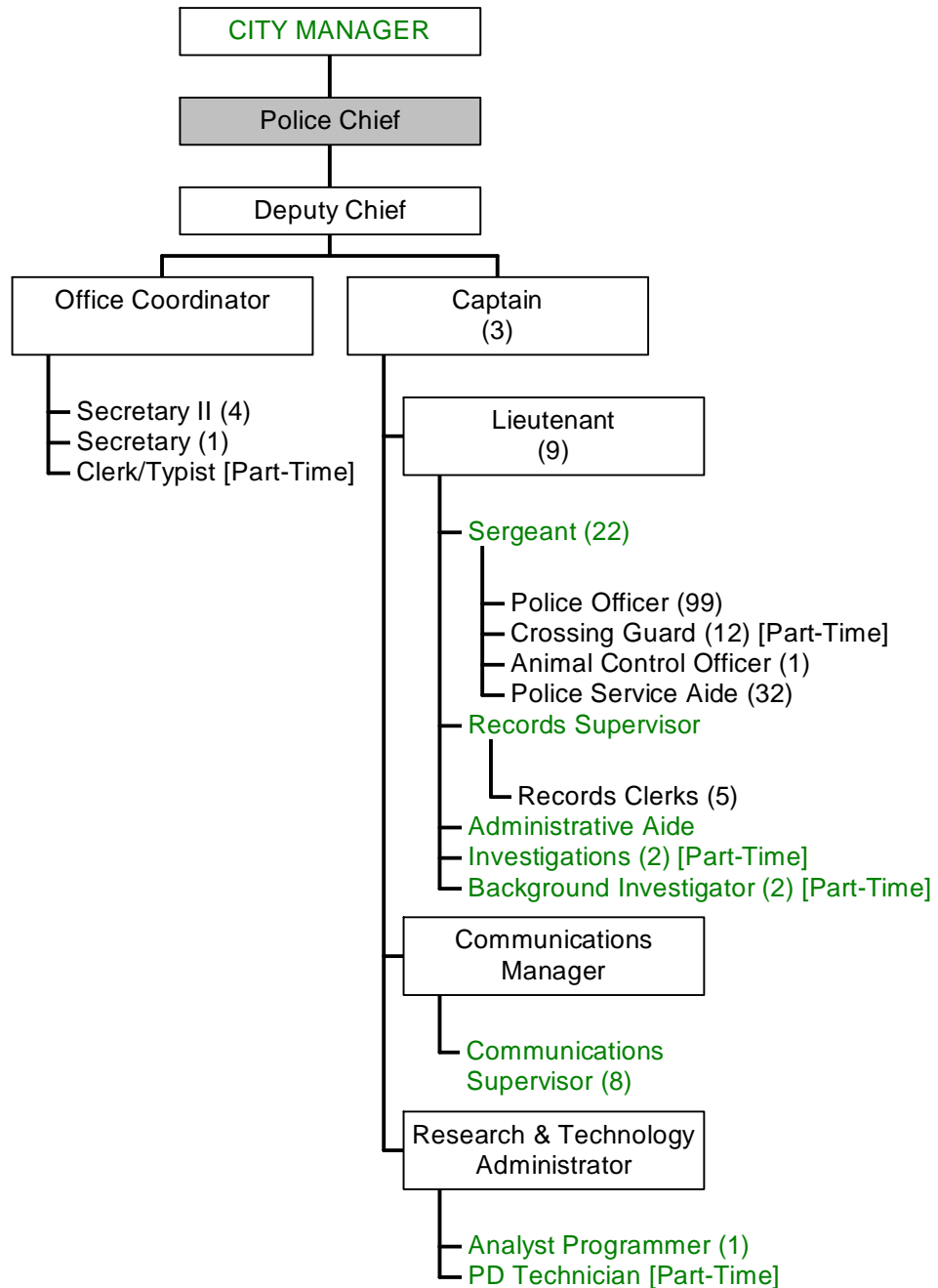


**Performance Objectives, continued**

	<b>Performance Indicators</b>	<b>2005/06 Actual</b>	<b>2006/07 Projected</b>	<b>2006/07 Budget</b>	<b>2007/08 Budget</b>
<b>Efficiency</b>	▪ Number of traffic crashes	3,210	3,140	3,500	3,250
	▪ Percent of traffic crashes involving alcohol	.9%	1.1%	1.9%	1.5%
	▪ Alcohol compliance inspections resulting in violations	.3%	.1%	2.1%	1.0%
	▪ Officers involved in professional/career development program	0	5	5	5
	▪ Assigned cases resulting in warrants	38.5%	50.1%	39.0%	40.0%
	▪ Group A Crime clearance rate	33.5%	32.6%	30.0%	30.0%
	▪ Number of Group A crimes occurring	3,710	3,820	3,300	3,800



Organizational Chart





**Organizational Chart, continued**

<b>Staff Summary</b>	<b>Approved 2005/06</b>	<b>Approved 2006/07</b>	<b>Recommended 2007/08</b>
Chief of Police	1	1	1
Deputy Chief	0	0	1
Captain	3	3	3
Administrative Aide	1	1	1
Analyst Programmer	0	1	1
Animal Control Officer	3	2	1
Background Investigator [Part-Time]	0	0	2
Clerk/Intern [Part-Time]	1	1	1
Communications Manager	1	1	1
Communications Supervisor	8	8	8
Crossing Guard [Part-Time]	12	12	12
Investigations [Part-Time]	0	0	2
Lieutenant	10	10	9
Office Assistant I & II	4	0	0
Office Coordinator	1	1	1
Police Dept. Technician [Part-Time]	0	1	1
Police Officer	100	99	99
Police Records Supervisor	1	1	1
Police Service Aide	31	31	32
Records Clerk	5	5	5
Research and Tech. Administrator	1	1	1
Secretary II	0	4	4
Secretary	1	1	1
Sergeant	23	23	22
<b>Total Department</b>	<b>207</b>	<b>207</b>	<b>210</b>



## Summary of Budget Changes

### Significant Notes - 2007/08 Budget Compared To 2006/07 Budget

The Police Department operating budget increased 3.8% or \$886,110 over last year.

**Personal Services** accounts for 84.7% of the Police Department's budget. **Personal Services** increased 4.1% or \$808,560 over last year mainly due to contractually mandated pay increases and increased retirement funding.

**Supplies** cost increased by 4.9% or \$22,450, due primarily to an increase in the ammunition budget. Increased demand for ammunition, which is attributed to the U.S Military, and the cost of lead free ammunition required for indoor gun range use are the primary causes of increased cost.

**Other Services/Charges** increased by 1.8%, or \$55,100.

Significant increases occurred in the following budget items. **Physical Examinations** increased \$41,160. Physical exams are contractually mandated and administered to police officers and command officers biennially. The 2006/07 budget reflected the cost of the command officer physical exams while the 2007/08 budget reflects the cost of police officer physicals.

Law Enforcement Information Network (LEIN) access fees are up \$7,250 due to anticipated State of Michigan mandated increases of 170 - 400%. Computer costs increased by 10% or \$29,680 due to additional computers.

### Operating Budget History

