



2010/11  
Budget

POLICE DEPARTMENT

- *Police Chief*.....**Gary G. Mayer**



City of  
**Troy**



2010/11  
Budget

POLICE DEPARTMENT

## FUNCTIONAL ORGANIZATIONAL CHART

### • **Administration**

- ✓ Prepares and administers the department budget
- ✓ Coordinates and administers grants
- ✓ Directs the planning, organization, coordination and review of department operations
- ✓ Establishes, evaluates and reports on department goals
- ✓ Develops, implements and evaluates department policies and procedures
- ✓ Works with the city manager and department heads on City plans and projects
- ✓ Serves as liaison with law enforcement and community groups
- ✓ Manages emergency operations and homeland security functions

### • **Professional Standards and Community Relations**

- ✓ Conducts internal and pre-employment investigations
- ✓ Develops, schedules and presents department training
- ✓ Coordinates and maintains management information systems and conducts research and planning
- ✓ Facilitates problem-solving projects
- ✓ Disseminates media information

### • **Investigative Services Division**

- ✓ Investigates reported crimes and suspected criminal activity
- ✓ Conducts undercover investigations and criminal surveillances
- ✓ Gathers, collates and disseminates information regarding criminal activity
- ✓ Administers criminal and narcotics forfeiture actions
- ✓ Provides specialized narcotics trafficking, auto theft and arson investigation

- ✓ Serves as liaison with other law enforcement agencies
- ✓ Conducts investigations relative to child welfare
- ✓ Provides liaison services to the Troy School District
- ✓ Serves as liaison with local, state and federal prosecutors and courts
- ✓ Maintains records, processes Freedom of Information (FOIA) requests and permit and license requests
- ✓ Stores, secures and disposes of property
- ✓ Houses and transports prisoners
- ✓ Implements crime prevention programs

### • **Operations Division**

- ✓ Establishes working relationships with people in the community to facilitate quality policing and problem solving
- ✓ Operates motor, foot and bicycle patrol by uniformed and plain clothes officers for the general maintenance of law and order
- ✓ Provides immediate response to emergency situations and provides specialized law enforcement response to tactical situations
- ✓ Conducts preliminary investigation of crimes, enforcement of local ordinances, state law and any other law applicable and in force within the City
- ✓ Conducts traffic law enforcement, investigation of traffic crashes, traffic education programs, responds to complaints of neighborhood traffic problems and coordinates school crossing guards
- ✓ Manages impounded vehicles
- ✓ Provides for control and care of animals
- ✓ Dispatches calls for emergency service



2010/11  
Budget

POLICE DEPARTMENT

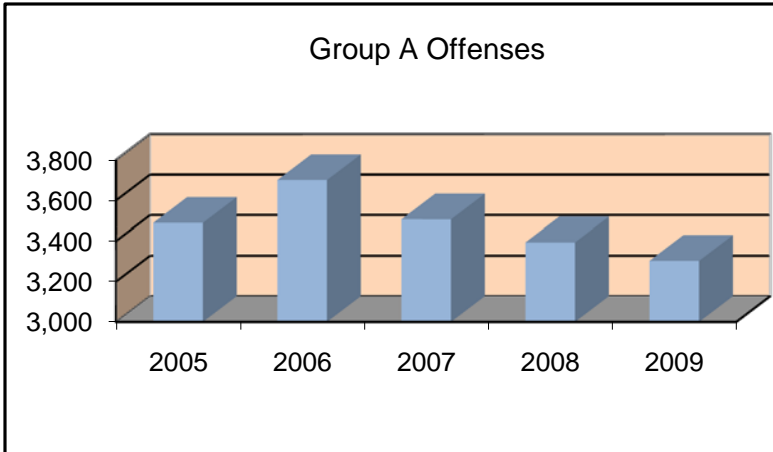
DEPARTMENT AT A GLANCE

Funding		Estimated				
Level	2007/08	2008/09	2009/10	2009/10	2010/11	% of
Summary	Actual	Actual	Budget	Budget	Budget	Change
Administration	\$ 3,234,267	\$2,437,813	\$2,233,970	\$2,500,590	\$2,446,903	-2%
Investigations	4,042,475	5,509,968	5,269,760	5,446,030	5,524,799	1%
Patrol Operations	12,289,506	14,825,048	15,081,010	15,350,050	16,661,015	9%
Support Services	4,703,654	1,709,397	1,873,940	1,932,910	2,375,423	23%
<b>Total Department</b>	<b>\$24,269,902</b>	<b>\$24,482,226</b>	<b>\$24,458,680</b>	<b>\$25,229,580</b>	<b>\$27,008,140</b>	<b>7%</b>
Personal Services	\$20,609,121	\$20,986,711	\$20,941,820	\$21,498,220	\$23,367,170	9%
Supplies	477,618	508,023	469,870	551,850	557,500	1%
Other Services/Charges	3,183,163	2,987,492	3,046,990	3,180,510	3,083,470	-3%
<b>Total Department</b>	<b>\$24,269,902</b>	<b>\$24,482,226</b>	<b>\$24,458,680</b>	<b>\$25,230,580</b>	<b>\$27,008,140</b>	<b>7%</b>

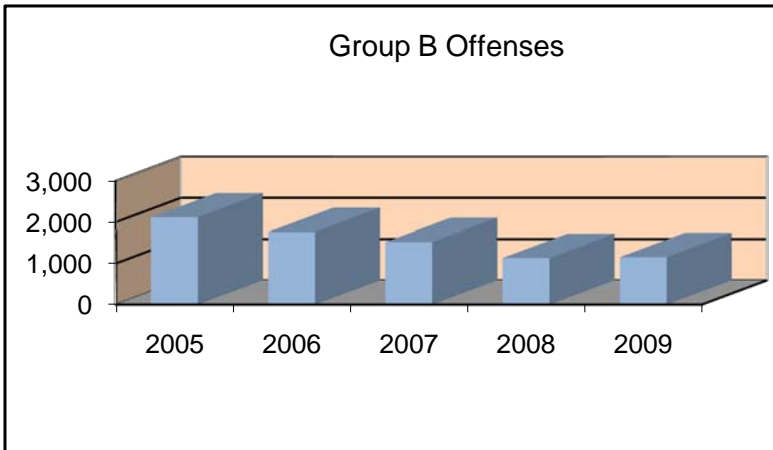
Personnel									
Summary	2007/08		2008/09		2009/10		2010/11		
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	
Police Department	192	18	192	18	188	18	179.5	25	
<b>Total Department</b>	<b>192</b>	<b>18</b>	<b>192</b>	<b>18</b>	<b>188</b>	<b>18</b>	<b>179.5</b>	<b>25</b>	



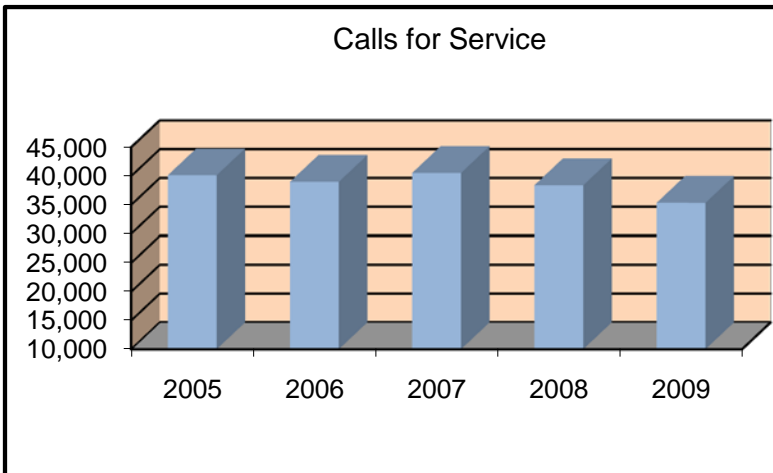
KEY DEPARTMENTAL TRENDS



By National Incident Based Reporting Systems (NIBRS) definition, there are 22 Group A crime categories. Group A crime is down to an all time historical low.



By NIBRS definition, there are 11 Group B crime categories. The number of reported incidents in 2009 is slightly above an all time historical low in 2008.



Calls for service have declined from last year.



## MISSION AND SERVICE STATEMENTS

- ***Mission Statement***

It is the mission of the Police Department to enhance the quality of life in our community by protecting life and property and maintaining the peace through police service. The Police Department seeks to accomplish its mission by forming partnerships with residents, businesses, community groups, governmental agencies and private organizations. The Department utilizes problem solving and creativity to enhance community livability and empowers its employees to exercise leadership to achieve our mission.

- ***Service Statement***

The Police Department recognizes that citizens of Troy desire a safe, livable community, and police personnel are often the best community representatives to identify and address the problems and concerns that negatively impact citizens. We believe that providing police personnel with the opportunity to partner with the community and allowing them to participate in planning and decision-making, as well as service delivery, will result in a safer community with citizens who have an enhanced quality of life.

The Police Department's operating philosophy is a problem solving approach that encourages personnel to partner with those impacted by the problem. Emphasis is placed on identification and resolution of the underlying cause of the problem. Employees are encouraged to utilize their knowledge of the community and their profession to identify public safety problems and quality of life issues.

Operational authority for the Police Department is established through State statute, City Code and City Council. The Troy City Code mandates a Department of Police, headed by a Chief of Police. The Chief is charged with directing the police work of the City and is responsible for the enforcement of law and order. Troy police officers have the powers, duties and responsibilities conferred upon them by virtue of the ordinances of the City of Troy and the law. The Police Department shall have other additional powers, duties and responsibilities as lawfully imposed by administrative directive, resolution, rule, ordinance, charter provision or law.

- ***Did You Know?***

- ✓ The Communications Section handled 189,908 telephone calls in 2009. This includes 38,751 calls to the 9-1-1 emergency lines; 62% of these were placed from cell phones.
- ✓ The average police experience for the 4 executive command officers is 27 years; 24 years for the 7 lieutenants and 19 years for the 16 sergeants.
- ✓ Lock-up personnel processed 2,686 prisoners in 2009.
- ✓ 30,891 calls for police service were for non-criminal activity; 87% of all calls for service.



2010/11  
Budget

POLICE DEPARTMENT

**PERFORMANCE OBJECTIVES**

**Outputs**

- ✓ Reduce the number of intoxicated drivers and alcohol-related offenses occurring in Troy. **(Output A, R, W)**
- ✓ Reduce the number of traffic crashes occurring in Troy. **(Output A, W)**
- ✓ Continue a professional/career development program. **(Output A)**

\*See the list of outputs as ranked by City Council in the [CITY-WIDE ACTION PLAN](#) on pages 15 and 16.

Performance		2008/09	2009/10	2009/10	2010/11
Indicators		Actual	Projected	Budget	Budget
<b>Output</b>	✓ OWI Arrests	473	420	480	420
	✓ Underage Alcohol Enforcement	111	100	125	100
	✓ Liquor Compliance Inspections	1,034	1,100	1,100	1,100
	✓ Liquor Law Violations	20	12	18	15
	✓ Alcohol Abuse Presentations	142	100	100	125
	✓ Directed/Selective Traffic Enforcement Details	112	110	130	100
	✓ Hazardous Traffic Citations	8,993	8,200	8,750	8,300
	✓ In-service Professional Development Training Classes Attended	6	13	12	13
	✓ Crime Prevention Presentations	220	250	300	250
	✓ Electronic Citizen/Business Communications	52	70	50	60
	✓ Cases Assigned to Investigators	2,145	1,850	1,850	1,825
	✓ Group A Crime Arrests	1,240	1,150	1,100	1,100



2010/11  
Budget

POLICE DEPARTMENT

PERFORMANCE OBJECTIVES, CONTINUED

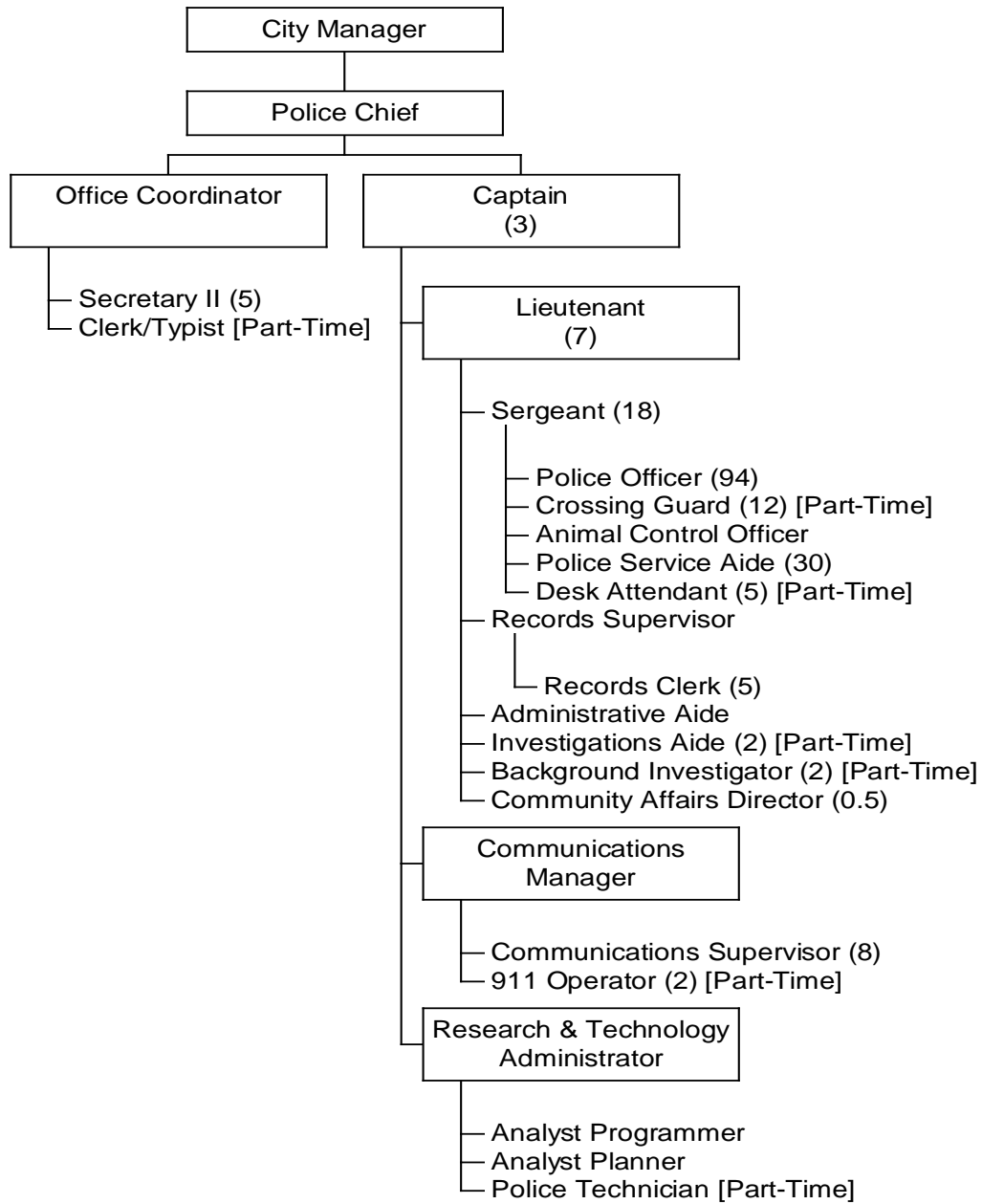
Performance		2008/09	2009/10	2009/10	2010/11
Indicators		Actual	Projected	Budget	Budget
<b>Efficiency</b>	✓ Traffic Crashes	2,909	2,800	3,100	2,900
	✓ Percentage of Traffic Crashes Involving Alcohol	1.4%	1.4%	1.6%	1.5%
	✓ Alcohol Compliance Inspections Resulting in Violations	5.6%	4.2%	4.5%	4.0%
	✓ Officers Involved in Professional/Career Development Program	5	9	5	6
	✓ Assigned Cases Resulting in Warrants	949	900	45.0%	46.0%
	✓ Group A Crime Clearance Rate	34.1%	31.0%	30.0%	30.0%
	✓ Number of Group A Crimes Occurring	3,569	3,700	3,500	3,475



2010/11  
Budget

POLICE DEPARTMENT

ORGANIZATIONAL CHART





2010/11  
Budget

POLICE DEPARTMENT

ORGANIZATIONAL CHART, CONTINUED

Staff Summary	Approved 2008/09	Approved 2009/10	Recommended 2010/11
Chief of Police	1	1	1
Deputy Chief	1	1	0
Captain	3	3	3
Administrative Aide	1	1	1
Analyst Planner	0	0	1
Analyst Programmer	1	1	1
Animal Control Officer	1	1	1
Background Investigator [Part-Time]	2	2	2
Clerk/Typist [Part-Time]	1	1	1
Communications Manager	1	1	1
Communications Supervisor	8	8	8
Community Affairs Director	0	0	0.5
Crossing Guard [Part-Time]	12	12	12
Desk Attendant [Part-Time]	0	0	5
Investigations Aide [Part-Time]	2	2	2
Lieutenant	9	7	7
Office Coordinator	1	1	1
9-1-1 Operator [Part-Time]	0	0	2
Police Technician [Part-Time]	1	1	1
Police Officer	99	99	94
Police Records Supervisor	1	1	1
Police Service Aide	32	32	30
Records Clerk	5	5	5
Research and Tech. Administrator	1	1	1
Secretary II	4	4	5
Secretary	1	1	0
Sergeant	22	20	18
<b>Total Department</b>	<b>210</b>	<b>206</b>	<b>204.5</b>



2010/11  
Budget

POLICE DEPARTMENT

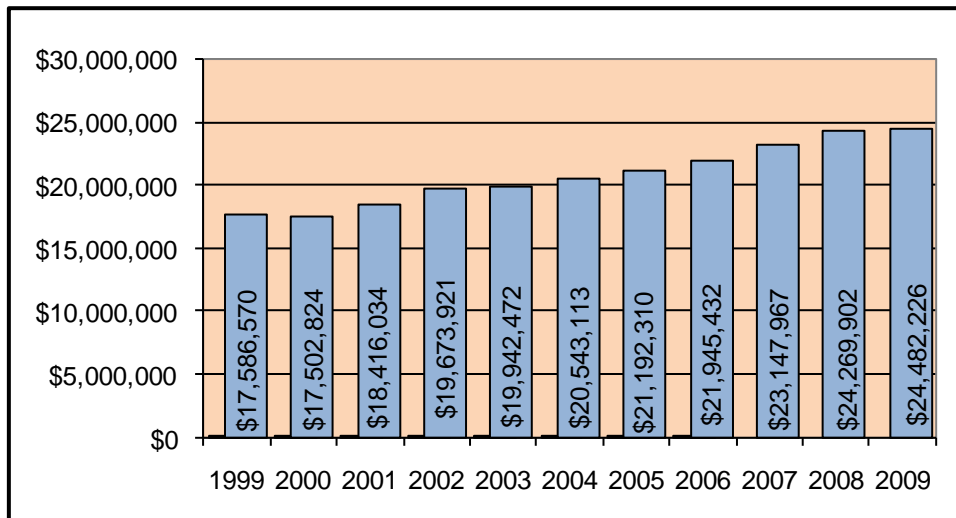
**SUMMARY OF BUDGET CHANGES**

- Significant Notes – 2010/11 Budget Compared To 2009/10 Budget**

The operating budget increased 7% primarily due to increases in wages and all fringe benefits. In total, this area increased \$1,868,950 (9%). The budget also reflects the reduction of 9 full-time positions, and the addition of ½ of the Community Affairs Director cost.

The capital budget decreased **\$187,500 (24%)**. Drug forfeiture funds account for almost 35% of the total capital budget at \$209,000.

- Operating Budget History**





City of  
**Troy**