



- *Financial Services Director*.....James Nash
- *Risk Manager*.....Stephen Cooperrider



City of
Troy

Expense Annual Budget by Organization Report

Detail

	2009 Actual Amount	2010 Actual Amount	2011 Estimated Amount	2011 Amended Budget	2012 Proposed Budget	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 191 Financial Services						
Business Unit: 191 Accounting						
PERS - PERSONAL SERVICES	\$1,090,755.76	\$786,529.43	\$689,150.00	\$694,790.00	\$663,000.00	-5%
SUP - SUPPLIES	\$12,409.26	\$12,068.33	\$11,600.00	\$13,300.00	\$13,300.00	0%
OTH - OTHER SERVICE CHARGES	\$42,281.81	\$37,406.59	\$54,100.00	\$57,050.00	\$57,870.00	1%
Business Unit Total: Accounting	\$1,145,446.83	\$836,004.35	\$754,850.00	\$765,140.00	\$734,170.00	-4%
Business Unit: 192 Risk Management						
PERS - PERSONAL SERVICES	\$0.00	\$248,314.84	\$164,400.00	\$165,216.09	\$174,866.00	6%
SUP - SUPPLIES	\$387.28	\$458.74	\$900.00	\$1,100.00	\$1,000.00	-9%
OTH - OTHER SERVICE CHARGES	\$2,865.85	\$3,359.67	\$9,230.00	\$10,920.00	\$8,150.00	-25%
Business Unit Total: Risk Management	\$3,253.13	\$252,133.25	\$174,530.00	\$177,236.09	\$184,016.00	4%
Business Unit: 223 Independent Auditor						
OTH - OTHER SERVICE CHARGES	\$62,157.41	\$61,225.05	\$61,331.00	\$64,000.00	\$58,000.00	-9%
Business Unit Total: Independent Auditor	\$62,157.41	\$61,225.05	\$61,331.00	\$64,000.00	\$58,000.00	-9%
Department Total: Financial Services	\$1,210,857.37	\$1,149,362.65	\$990,711.00	\$1,006,376.09	\$976,186.00	-3%



2011/12
Budget

ACCOUNTING/RISK MANAGEMENT

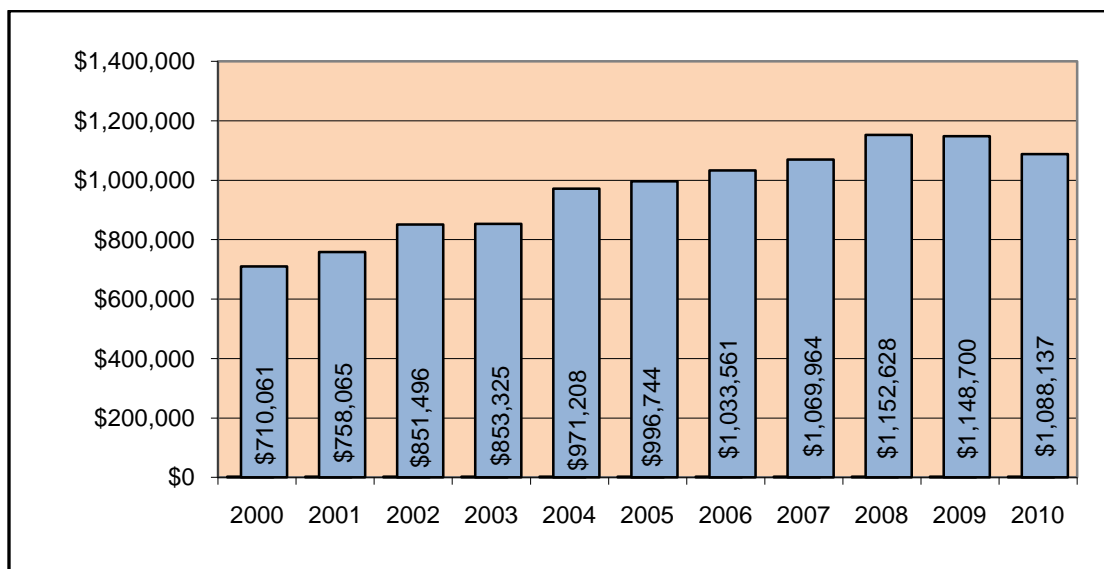
SUMMARY OF BUDGET CHANGES

- Significant Notes – 2011/12 Budget Compared to 2010/11 Budget**

No significant changes.

Personnel Summary	2008/09		2009/10		2010/11		2011/12	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Accounting/Risk Management	10.5	0	9.5	0	7	0	7	0
Total Department	10.5	0	9.5	0	7	0	7	0

- Operating Budget History**





2011/12
Budget

CITY ASSESSOR'S OFFICE

- *City Assessor*.....Leger (Nino) Licari



City of
Troy

Expense Annual Budget by Organization Report

Detail

	2009 Actual Amount	2010 Actual Amount	2011 Estimated Amount	2011 Amended Budget	2012 Proposed Budget	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 257 Assessing						
Business Unit: 247 Board of Review						
PERS - PERSONAL SERVICES	\$3,459.36	\$2,253.03	\$2,430.00	\$2,424.84	\$2,424.63	0%
OTH - OTHER SERVICE CHARGES	\$1,201.30	\$782.10	\$500.00	\$500.00	\$500.00	0%
Business Unit Total: Board of Review	\$4,660.66	\$3,035.13	\$2,930.00	\$2,924.84	\$2,924.63	0%
Business Unit: 257 Assessing						
PERS - PERSONAL SERVICES	\$841,437.64	\$849,850.66	\$718,070.00	\$718,070.55	\$728,567.00	1%
SUP - SUPPLIES	\$18,580.18	\$19,431.04	\$20,000.00	\$20,000.00	\$20,500.00	2%
OTH - OTHER SERVICE CHARGES	\$100,850.70	\$95,740.97	\$67,700.00	\$68,830.00	\$72,160.00	5%
Business Unit Total: Assessing	\$960,868.52	\$965,022.67	\$805,770.00	\$806,900.55	\$821,227.00	2%
Department Total: Assessing	\$965,529.18	\$968,057.80	\$808,700.00	\$809,825.39	\$824,151.63	2%



2011/12
Budget

CITY ASSESSOR'S OFFICE

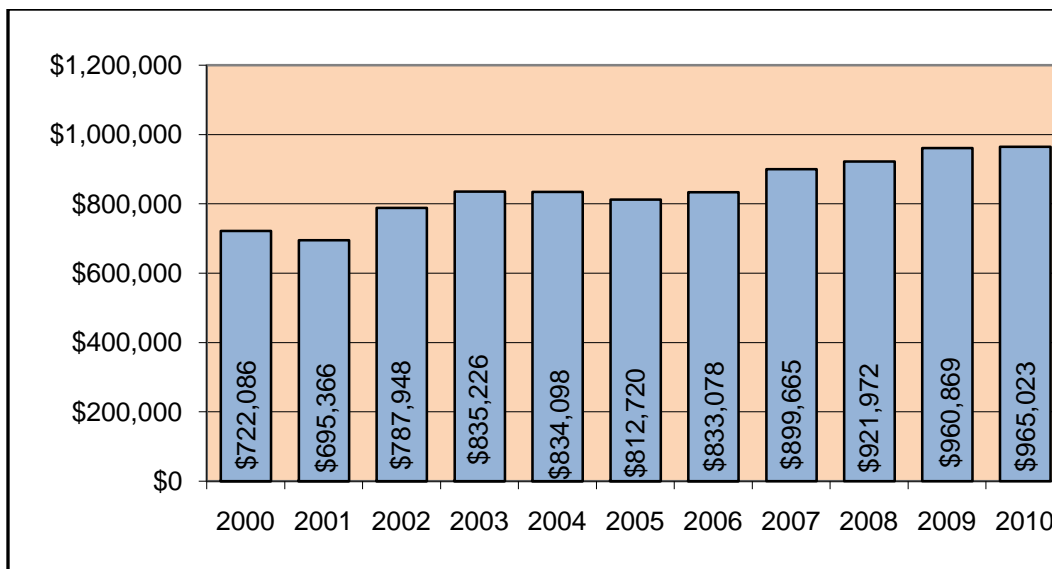
SUMMARY OF BUDGET CHANGES

Significant Notes – 2011/12 Budget Compared to 2010/11 Budget

No significant changes.

Personnel								
Summary	2008/09		2009/10		2010/11		2011/12	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
City Assessor's Office	8	2	8	1	6	1	6	1
Total Department	8	2	8	1	6	1	6	1

- Operating Budget History*





2011/12
Budget

CITY CLERK'S OFFICE/ELECTIONS

- *City Clerk*.....**Tonni L. Bartholomew**



City of
Troy

Expense Annual Budget by Organization Report

Detail

	2009 Actual Amount	2010 Actual Amount	2011 Estimated Amount	2011 Amended Budget	2012 Proposed Budget	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 215 City Clerk						
Business Unit: 215 Clerk						
PERS - PERSONAL SERVICES	\$434,732.17	\$456,162.96	\$431,630.00	\$431,909.58	\$328,318.83	-24%
SUP - SUPPLIES	\$11,285.07	\$13,845.78	\$8,620.00	\$13,620.00	\$8,620.00	-37%
OTH - OTHER SERVICE CHARGES	\$29,382.02	\$25,814.16	\$31,730.00	\$33,230.00	\$25,430.00	-23%
Business Unit Total: Clerk	\$475,399.26	\$495,822.90	\$471,980.00	\$478,759.58	\$362,368.83	-24%
Business Unit: 262 Elections						
PERS - PERSONAL SERVICES	\$208,787.27	\$110,516.02	\$141,201.00	\$133,287.17	\$104,448.18	-22%
SUP - SUPPLIES	\$23,125.43	\$41,790.51	\$12,200.00	\$33,200.00	\$22,100.00	-33%
OTH - OTHER SERVICE CHARGES	(\$12,253.21)	\$47,948.85	\$49,590.00	\$96,880.00	\$92,070.00	-5%
Business Unit Total: Elections	\$219,659.49	\$200,255.38	\$202,991.00	\$263,367.17	\$218,618.18	-17%
Department Total: City Clerk	\$695,058.75	\$696,078.28	\$674,971.00	\$742,126.75	\$580,987.01	-22%



2011/12
Budget

CITY CLERK'S OFFICE/ELECTIONS

SUMMARY OF BUDGET CHANGES

• ***Significant Notes – 2011/12 Budget Compared To 2010/11 Budget***

Personal Services:

There is a reduction of 24% or \$103,591 due to the elimination of a Deputy Clerk position. There is a reduction of 22% or \$28,839 due to the elimination of part-time election staff and reduction in Election Inspectors.

Supplies:

There is a reduction of 62% or \$8,000 in Office Supplies.

Other Service Charges:

There is a reduction in postage of 16% or \$3,100 and a reduction in printing 68% or \$47,820 due to 2011/12 being an odd-year election.

The redistricting of political boundaries tied to Census 2010 is anticipated to take place during the 2011/12 Budget Year. The proposed costs for Postage and Printing Services associated with redistricting are incorporated into the budget. There is still an overall reduction due to the odd-year election cycle.

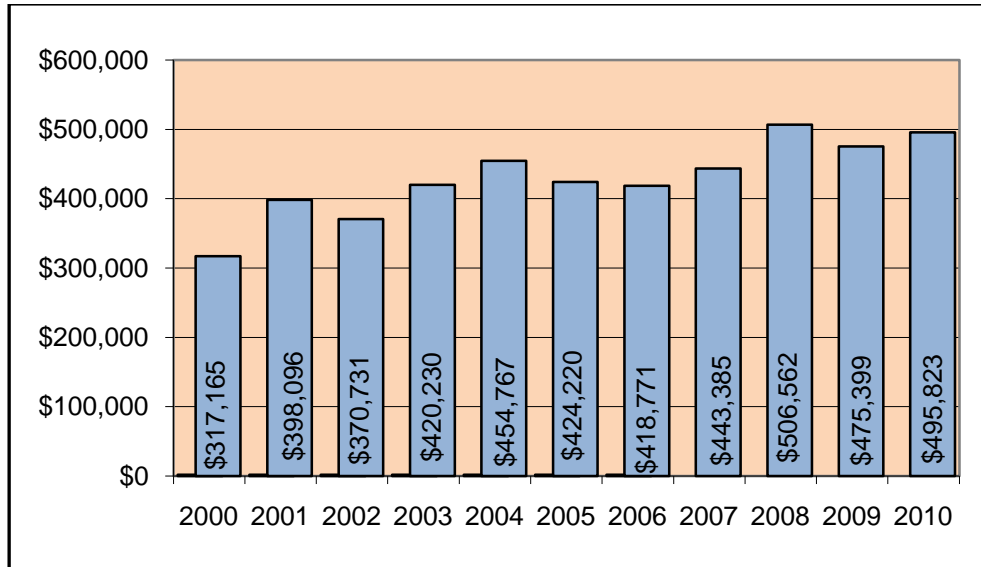
Personnel								
Summary	2008/09		2009/10		2010/11		2011/12	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
City Clerk's Office	5	1	4	1	4	1	3	0
Elections	1	1	1	1	1	1	1	0
Total Department	6	2	5	2	5	2	4	0



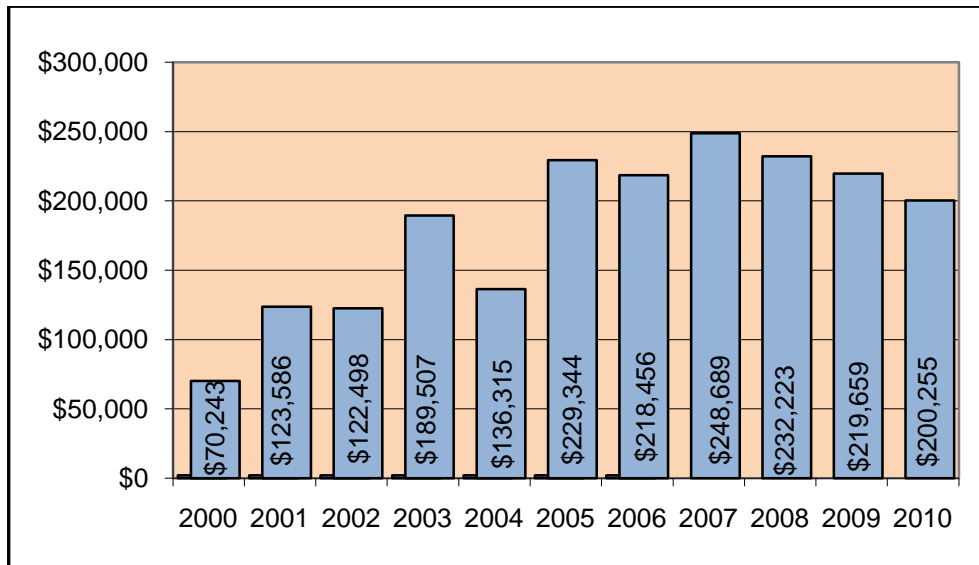
2011/12
Budget

CITY CLERK'S OFFICE/ELECTIONS

- Operating Budget History - City Clerk's Office

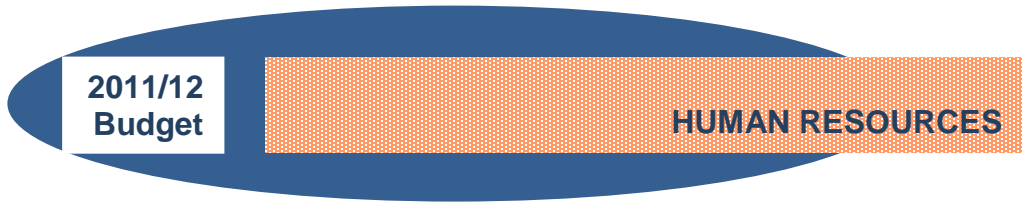


- Operating Budget History - Elections





City of
Troy



- *Human Resources Director*.....Peggy E. Sears



City of
Troy

Expense Annual Budget by Organization Report

Detail

	2009 Actual Amount	2010 Actual Amount	2011 Estimated Amount	2011 Amended Budget	2012 Proposed Budget	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 270 Human Resources						
PERS - PERSONAL SERVICES	\$497,751.79	\$440,385.16	\$396,740.00	\$396,893.69	\$325,047.00	-18%
SUP - SUPPLIES	\$5,351.81	\$3,736.64	\$4,000.00	\$5,700.00	\$4,750.00	-17%
OTH - OTHER SERVICE CHARGES	\$92,231.39	\$75,554.11	\$81,690.00	\$88,790.00	\$89,050.00	0%
Department Total: Human Resources	\$595,334.99	\$519,675.91	\$482,430.00	\$491,383.69	\$418,847.00	-15%



2011/12
Budget

HUMAN RESOURCES

SUMMARY OF BUDGET CHANGES

- Significant Notes – 2011/12 Budget Compared to 2010/11 Budget**

Personal Services:

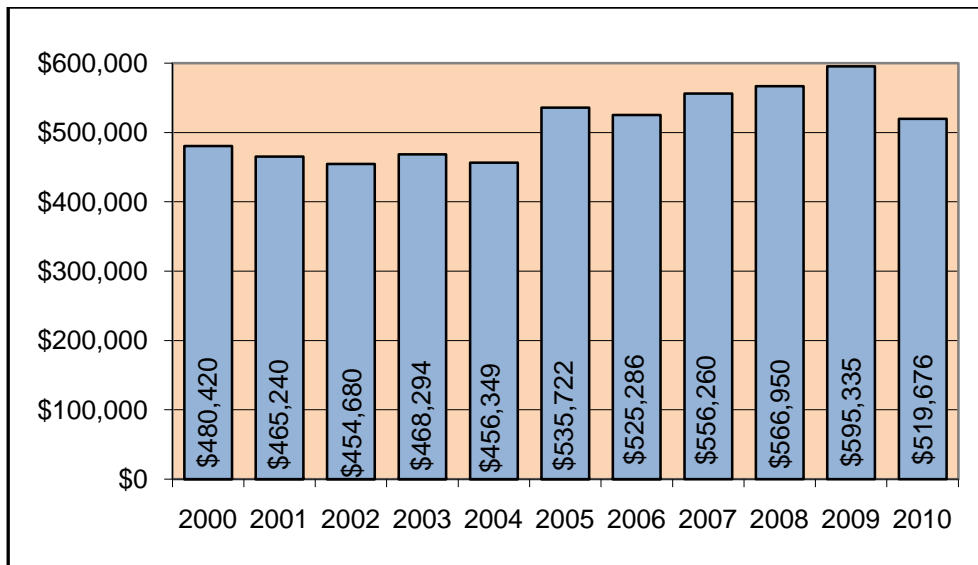
There is a reduction of 18% or \$45,138 due to the elimination of one full time position.

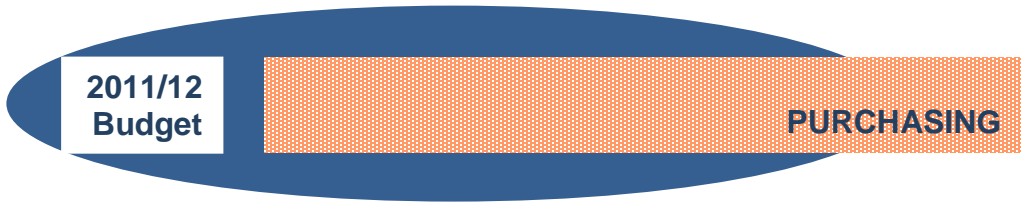
Other Service Charges:

There is a reduction in physical exams of 57% or \$8,000 due to the elimination of summer laborers and the need for pre-requisite physical exams.

Personnel Summary	2008/09		2009/10		2010/11		2011/12	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Human Resources	4	1	4	1	3	1	2	1
Total Department	4	1	4	1	3	1	2	1

- Operating Budget History**





- *Purchasing Director*.....**Susan Leirstein**



City of
Troy

Expense Annual Budget by Organization Report

Detail

	2009 Actual Amount	2010 Actual Amount	2011 Estimated Amount	2011 Amended Budget	2012 Proposed Budget	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 233 Purchasing						
PERS - PERSONAL SERVICES	\$357,412.99	\$357,602.37	\$289,215.00	\$359,197.69	\$253,902.00	-29%
SUP - SUPPLIES	\$4,758.47	\$4,851.25	\$3,250.00	\$5,150.00	\$4,000.00	-22%
OTH - OTHER SERVICE CHARGES	\$14,732.57	\$14,856.57	\$16,100.00	\$15,450.00	\$10,910.00	-29%
Department Total: Purchasing	\$376,904.03	\$377,310.19	\$308,565.00	\$379,797.69	\$268,812.00	-29%



2011/12
Budget

PURCHASING

SUMMARY OF BUDGET CHANGES

• **Significant Notes – 2011/12 Budget Compared To 2010/11 Budget**

Personal Services:

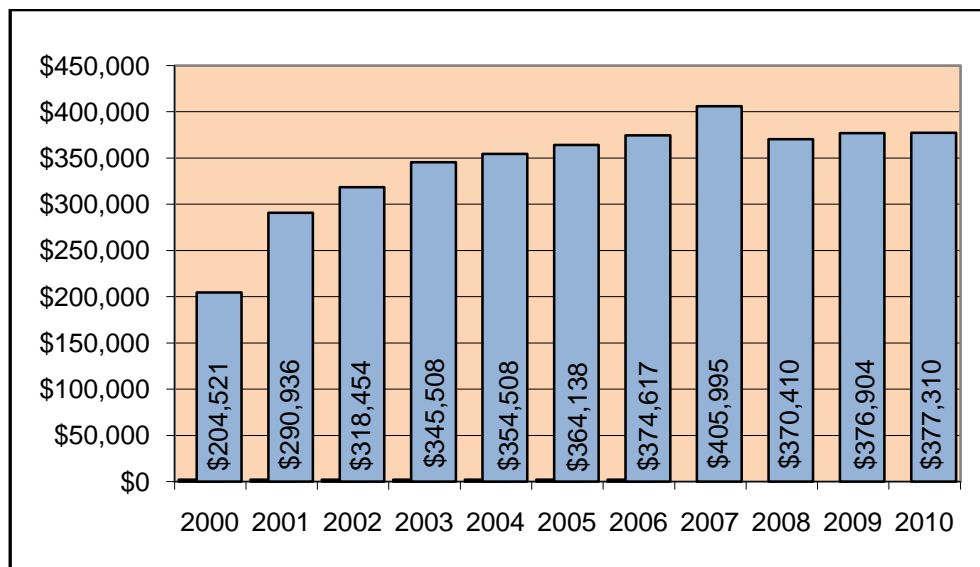
There is a reduction of 29% or \$105,296 due to the elimination of one full time position and one part-time position.

Other Service Charges:

There is a reduction of 41% or \$4,540 in computer services.

Personnel								
Summary	2008/09		2009/10		2010/11		2011/12	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Purchasing Department	3	1	3	1	3	1	2	0
Total Department	3	1	3	1	3	1	2	0

• **Operating Budget History**





2011/12
Budget

CITY TREASURER'S OFFICE

• *City Treasurer*.....**Sandra Kasperek**



City of
Troy

Expense Annual Budget by Organization Report

Detail

	2009 Actual Amount	2010 Actual Amount	2011 Estimated Amount	2011 Amended Budget	2012 Proposed Budget	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 191 Financial Services						
Business Unit: 253 Treasurer						
PERS - PERSONAL SERVICES	\$279,209.33	\$326,802.68	\$373,260.00	\$373,246.91	\$386,845.00	4%
SUP - SUPPLIES	\$29,418.03	\$29,028.23	\$29,300.00	\$30,500.00	\$30,000.00	-2%
OTH - OTHER SERVICE CHARGES	\$319,665.53	\$273,936.75	\$419,225.00	\$226,090.00	\$246,880.00	9%
Business Unit Total: Treasurer	\$628,292.89	\$629,767.66	\$821,785.00	\$629,836.91	\$663,725.00	5%



2011/12
Budget

CITY TREASURER'S OFFICE

SUMMARY OF BUDGET CHANGES

• **Significant Notes – 2011/12 Budget Compared to 2010/11 Budget**

Other Service Charges:

There is an increase in Tax Refunds of 9% or \$200,000 due to increasing volume and dollar amount of Michigan Tax Tribunal judgments.

Personnel								
Summary	2008/09		2009/10		2010/11		2011/12	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
City Treasurer's Office	3.5	0	3.5	0	4	0	4	0
Total Department	3.5	0	3.5	0	4	0	4	0

• **Operating Budget History**

