

TROY CITY CODE CHAPTER 103 – ALARM ORDINANCE

9. FIRE AND SECURITY ALARM SYSTEM REGISTRATION.

A. Alarm systems shall be registered with the City within fourteen (14) days of being connected to an alarm monitoring service or audible signal.

B. Alarm providers shall advise alarm users with whom they do business that the alarm user must register the alarm system with the City.

C. The alarm user shall pay an annual registration fee for each alarm system at each separately addressed operating location in accordance with Chapter 60 of the Code.

EXCEPTION: Residential alarm users shall pay a single registration fee at each separately addressed operating location for a combination security, medical, and/or fire alarm system control panel.

D. All registrations are valid for one (1) year.

E. Registrations shall be renewed with the City annually prior to the last business day of the anniversary month of the first alarm registration and shall be updated upon change of information or conditions. Individuals or businesses who have registered their alarms prior to December 1st, 2009, will continue to have an anniversary date of January 31st.

F. It is unlawful for any person, firm, partnership, corporation or other legal entity to use, own or lease an alarm system, or to be in control of a premise wherein an alarm system is operated or maintained, without having registered the system as required in this Chapter.

G. Any alarm user whose alarm system is not registered with the City shall be assessed a fine in accordance with Chapter 60 of the Code. In addition, all alarm activations, including both valid and false alarm activations from security alarms or fire alarms as defined in this Chapter, shall also be assessed a fine, as set forth in Chapter 60 of the Code, when the alarm is not registered.

ALARM REGISTRATION	
Alarm Registration Fee (Chapter 103)	\$25.00
Renewal of Alarm Registration*	\$25.00
Alarm Shut-off Fee	Actual Costs**
Non-Registered Alarms – Alarm Activation:	
Penalty/Registration Fee plus one of the following:	\$50.00***
1st and 2nd alarm	\$100.00 each
3rd thru 6th alarm	\$200.00 each
7th or more alarm	\$500.00 each
Registered Alarms – False Alarm Activation:	
1st and 2nd false alarm	No Charge
3rd thru 6th false alarm	\$100.00 each
7th thru 10th false alarm	\$200.00 each
11th or more false alarm	\$500.00 each
*Annual renewal fee is due prior to the last business day of the month of the initial Alarm Registration Anniversary.	
**The City of Troy may charge a fee to cover the actual incremental costs, including labor, for each alarm response involving a manual shut-off of an alarm system.	
***\$50.00 fee includes a \$25.00 penalty plus a \$25.00 registration fee. The \$25.00 penalty will be waived if within 30 days of the unregistered alarm notification, a completed Alarm Registration Form acceptable to the City of Troy, is submitted with the \$25.00 registration fee.	

Alarm Registration Form



Date Completed: _____

Account #: _____
(Existing Customers)

Type of Alarm(s): *(Check all applicable Boxes)*

Residential _____

Non-Residential _____

SECURITY: Burglary/Fire/Medical Emergency

SECURITY: Burglary/Medical Emergency/Panic/HoldUp

FIRE: Fire/Gas Detection/Carbon Monoxide/Emergency

Applicant Name: _____

Phone #: () _____

As stipulated in Chapter 103 and Chapter 60 of the Troy City Code, security and fire alarm systems must be registered separately, except in the case of single-family residential accounts where a combined security and fire alarm system exists. If you have any questions, please contact the Alarm Registration information line at (248) 526-5119. To view Chapters 103 and 60 in their entirety, visit our website at <http://troymi.gov/CodeAndCharter>.

Location/Billing Information

Resident or Business Name: _____

Address of Alarm Location: _____
(Number) (Street) (City) (State) (Zip)

Billing Address: _____
(Number) (Street) (City) (State) (Zip)

Billing Telephone Number: () _____

Alarm Monitoring Company

Alarm Monitoring Company: _____

Address: _____
(Number) (Street) (City) (State) (Zip)

Phone Number: () _____

Emergency Contacts

Name: _____

Telephone Number(s): () _____ () _____
Primary Alternate

Name: _____

Telephone Number(s): () _____ () _____
Primary Alternate