



Central Upper Peninsula Planning And Development Regional Commission

HOME

SERVICES

CENSUS INFO

FEDERAL REVIEWS

RIDESHARE PROGRAM

ART MINIGRANT

1st STEP, INC.

CEDS

ACTIVITIES REPORT

LINKS

Contact:

For more information on how we can help your community, contact CUPPAD or email cuppad@chartermi.net

Questions?

Phone: 906-766-9234
or toll free at 1-800-562-9528

Summary of CUPPAD Staff Activities
October 1, 2003 - September 30, 2004 (FY 2004)

1st Step Business Counseling

- provided 2,555 hours of counseling to 591 clients interested in starting, purchasing, or expanding small business
- new or expanded businesses created an estimated 200 new jobs
- on average, each client received 4.3 hours of counseling service
- provided regularly scheduled services at locations in Baraga, Crystal Falls, Escanaba, Hancock, Calumet, Iron Mountain, Manistique, Marquette, Menominee, Newberry, Ontonagon, St. Ignace and Sault Ste. Marie
- sponsored or cosponsored twenty-four training sessions on topics such as business plan preparation, business management, managing employees, managing cash flow, accounting and budgeting, purchasing, rural business development, and financing for small businesses
- coordinated the establishment and held grand opening for the Business Resource Center from the 1st Step office to the Michigan Works! Office in Escanaba
- continued to coordinate services to Native Americans in cooperation with tribal communities
- provided substantial counseling assistance to:
 - 15 day care facilities, many of which received small FIA grants in the year
 - the K.I. Sawyer Operations Authority in developing a business plan for West Branch Township to take ownership of the old health and fitness center
 - a casting grinding company that was a prior year startup, which increased sales

and employment this year from 12 to 23 people

- a staff veterinarian to purchase the business in Sault Ste. Marie
- individuals in Kingsford to purchase a building to remodel and open activity center
- a farm implement dealer in Menominee to build and distribute an inn piece of equipment that reduces some of the physical labor necessary to operate a farm
- a music store to become more profitable and startup a new store in Marquette

Criminal Justice

- continuation of the Commission's 28-year sponsorship of the Criminal Justice Planning Committee; committee comprised of professionals from law enforcement agencies, courts, social service agencies, advocacy groups and interested individuals
- organized bi-monthly Criminal Justice Planning Committee meetings
- meeting topics included Fetal Alcohol Syndrome (FAS) and the implications for criminal justice agencies; Michigan State Extension Office: proposed elimination of some or all of the Extension services; the U.P. Criminal Justice Association; Sentencing Guidelines issue; Michigan Legislative & Budget Report on criminal justice issues from the Governor's U.P. representative Children's Coalition activities; juvenile justice issues; and drug enforcement

Community and Economic Development

- successfully completed three CDBG applications to assist with infrastructure improvements to facilitate local business expansions in Bay de Noc Township for the Halquist Stone project, City of Iron Mountain for the Systems Control project, and Nadeau Township for the Superior Cedar project
- completed Notices of Intent and briefing memos on two potential CDBG projects in the cities of Menominee and Manistique
- assisted Dickinson County communities as they responded to a consultant request for available community sites, services, costs, and incentives to redevelop Northern Star Industries/Systems Control to their communities
- assisted Seney, Ewing, Masonville, Republic, Burt, and Germfask Townships, Villages of Powers and Daggett, and the City of Manistique submit pre-

applications for funding under the CDBG Grow Michigan Public Works program

- assisted the City of Menominee and LE Jones Company, a local manufacturer with expansion plans by successfully applying for a grant to improve access to the facility

- provided administrative assistance to Negaunee Township and Delta County for their CDBG projects

- provided the City of Iron Mountain with information on establishing a Brownfield Redevelopment Authority

- provided assistance to the cities of Marquette, Escanaba, and Norway in order to advance their downtown projects

- assisted the Upper Peninsula Economic Development Alliance advance its marketing and capacity building efforts across the Upper Peninsula

- assisted Big Bay Broadband with completing environmental review requirements for a USDA Rural Development grant

- assisted Burt Township with an environmental review of the Wilson Market/Superior Hardware RLF project

Mapping/Geographic Information Systems

- assisted Dickinson County E911 Dispatch in the installation of ArcGIS

- created mapping for flood hazard analyses in Menominee County

- created general and specialty mapping for a variety of planning, zoning, and economic development projects throughout the region

- developing digital tax maps for Norway Township

- provided technical support to various governmental units and agencies concerning GIS development (grant applications, systems, software and hardware)

- entered into a maintenance agreement to update E911 data and road atlas for Schoolcraft County

- completed all in-house work for the Schoolcraft County E911 GPS project

- completed the field work for the Alger County E911 GPS project which included locating and classifying all road centerlines and access points

(residential and commercial) in all townships and cities

- provided a data cd and ArcExplorer to Ford River Volunteer Fire Department to be used as part of their Fire Plan
- printed over 150 Road Address Guide Atlases for Schoolcraft County to be distributed among townships and emergency personnel
- created a current cemetery map and database (draft) for Sagola Township
- using GPS technologies, collected addresses in areas of Ishpeming Township and provided suggestions for a new addressing system
- created tax maps for Spalding Township; provided a digital parcel layer ArcExplorer
- worked with Munising city officials to create a public ownership map illustrating all city owned lands within their jurisdiction
- plotted large-sized subdivision plats for Burt Township
- assisted the City of Munising in getting old blueprints reproduced
- determined land use percentages for FEMA fire grants
- created an ArcExplorer project including base and GPS-collected data of Ford Plant Area in the City of Kingsford
- created maps for Emergency Preparedness efforts in Schoolcraft County
- created numerous maps for CUPPAD's website

Community Planning

- as an affiliate of the Michigan Information Center, responded to many requests for demographic and other statistical information from local governments, businesses and the general public
- coordinated clearinghouse review of applications for federal funding
- initiated efforts to begin developing a comprehensive plan with the Ishpeming Township planning commission; reviewed population chapter
- in final stages of developing a policy plan with the Onoto Township planning commission; planning commission reviewed draft plan and recommended submitting the plan to the township board for comments and distribution

- nearing completion of a comprehensive plan for Breitung Township; has discussed and reviewed nine of the 12 chapters in the document
- prepared, discussed and reviewed updated chapters of the Powell Township Comprehensive Plan with the township planning commission; awaiting final review by the planning commission on the goals and policy chapter
- met with County LEPC's (Local Emergency Planning Committee), Emergency Management Coordinators, municipal officials, and other committees in Delta, Dickinson, Menominee, and Schoolcraft to advance the Hazard Mitigation Plan process; nearing completion of vulnerability assessments for Alger, Delta and Menominee County; developed mitigation goals and projects for Delta and Schoolcraft County; devised an evaluation system for prioritizing mitigation projects in Dickinson County
- met with residents in Spalding and Menominee Township to discuss flood issues and gather information for inclusion in the Menominee County Hazard Mitigation Plan
- prepared agreement for a joint fire administrative board for Champion and Humboldt Townships
- advanced efforts to prepare a wildland fire plan for the Stonington Peninsula area in Delta County; project partners include local volunteer fire departments, USFS, MDNR, and other agencies and organizations
- provided letter of consistency with Delta County solid waste plan regarding expansion of the Delta landfill
- provided letters of consistency with planning documents for the following projects, City of Munising water system improvements, City of Munising wastewater system improvements, Richmond Township sewer system, Richmond Township water system, Marquette Township water system, and Powers/Spalding Water Authority improvements

Zoning and Ordinance Development

- completed interim zoning ordinance for Lake Township; ordinance adopted November 12, 2003
- provided assistance with amendments to the Lake Township interim zoning ordinance
- completed interim zoning ordinance for Rock River Township; ordinance adopted February 2004
- completed zoning ordinance for the City of Munising; ordinance adopted

August 21, 2004

- completed zoning ordinance for the City of Norway; ordinance adopted 1, 2004
- completed zoning ordinance for AuTrain Township; ordinance adopted September 8, 2004
- provided limited zoning ordinance assistance to Meyer Township
- ongoing zoning ordinance development for Bark River Township, the V of Garden and the City of Negaunee
- considerable assistance with zoning ordinance development was provide the Townships of Stephenson, Munising, and Lake
- provided sample zoning regulations pertaining to cell towers to Rock Ri Township
- provided information on exotic pets to Waucedah Township
- met with and provided information on amendment on sign regulations fc Forsyth Township zoning ordinance
- drafted a municipal civil infraction ordinance for Lake Township
- drafted a lot splitting ordinance for Masonville Township
- drafted a noise ordinance for Champion Township
- prepared bylaws for Zoning Board and Board of Appeals for Munising Township and Cedarville Township Zoning Boards

Recreation Planning

- assisted the City of Munising with development of a recreation plan
- provided assistance with preparing a MDNR recreation grant to Norway Meyer Townships, Schoolcraft County
- assisted the City of Munising in submitting a Coastal Management grant application for campground expansion
- assisted the City for Menominee with completing an environmental revi the Menominee Sports Complex (Spies Field) Expansion project

Arts Mini-Grant Program

- in partnership with the Michigan Council for Arts and Cultural Affairs, regranted \$39,900 to local organizations for support of small arts and cultural projects

-MSU Extension, Alger County \$1,575	-Alger County
-Alger Parks and Recreation Dept. \$1,800	-Alger County
-Hiawatha Interpretive Association \$2,500	-Alger County
-Bay Area Arts Association \$588	-Delta County
-Big Brothers Big Sisters of the Bay Area \$2,000	-Delta County
-Holy Name Central Grade School \$1,200	-Delta County
-Delta County YMCA Child Care \$600	-Delta County
-Gladstone Senior Citizens Non-Profit Corp. \$1,000	-Delta County
-Delta Folks \$1,012	-Delta County
-Gladstone Senior Citizens Non-Profit Corp. \$700	-Delta County
-MSU Extension-Delta County \$700	-Delta County
-Players de Noc, Inc. \$1,800	-Delta County
-Pine Mountain Music Festival \$1,650	-Dickinson Col
-Breitung Township Schools \$600	-Dickinson Col
-Dickinson County Council for the Arts \$1,650	-Dickinson Col
-Dickinson-Iron Community Services \$900	-Dickinson Col
-North Star Academy \$2,000	-Marquette Col
-Gwinn Area Community Schools \$2,000	-Marquette Col
-Powell Township School District \$2,000	-Marquette Col
-Powell Township School District \$1,425	-Marquette Col
-Liberty Children's Art project \$2,000	-Marquette Col
-Liberty Children's Art project \$2,000	-Marquette Col
-Negaunee Public Schools \$2,000	-Marquette Col
-Marquette Arts Council and Northern lights Education Initiative \$900	-Marquette Col
-Upper Peninsula Children's Museum \$1,000	-Marquette Col
-River Cities Regional Chamber of Commerce \$1,800	-Menominee C
-MSU Extension- Menominee County 4-H \$700	-Menominee C
-Youth Entertaining Teen Interests \$1,800	-Schoolcraft Cc

Transportation

- attended meetings and provided staff support to the U.S. 41/M-28 corridor group in their efforts to develop a transportation management plan for the

- prepared a successful transportation grant application (Category A) for City of Menominee to improve access for a local manufacturer

- successfully worked with local community officials in Dickinson County and MDOT to secure funds to undertake an access management plan along the U.S.2/141/M-95 highway corridor. Prepared an RFP, organized a consultant selection process, and arranged for an orthophoto flight for the corridor. The project will begin in FY2005
- provided over 180 lane traffic counts for the City of Escanaba to aid in the analysis of traffic concerns surrounding the high school
- rated the surface condition of all streets within Breitung Township utilizing GPS technology and the PASER road rating system to be included in their Comprehensive Plan
- worked with MDOT and our local Act 51 agencies to complete a road surface evaluation of all federal-aid routes in the entire region using the PASER road rating system
- completed and/or participated in a wide range of transportation projects in cooperation with MDOT that involved traffic counting, data and map creation and public presentations
- discussed and distributed our transportation guide for local officials to various agencies to assist them in understanding the planning and programming of transportation projects using federal transportation funds
- provided information to employers, individuals and the general public concerning alternative transportation arrangements through the Michigan RideShare and MichiVan programs
- assisted the City of Munising by digitizing the majority of street right-of-way in their community
- organized and facilitated meetings between MDOT and our small urban areas to discuss the statewide review process for federal aid routes
- organized transportation Small Urban Area meetings with Escanaba-Gladwin, Ishpeming-Negaunee, Marquette, Iron Mountain-Kingsford, and Menominee to discuss small urban area projects
- Attended an access management workshop presented by the Planning and Zoning Center; advised local officials about the workshop
- completed traffic counting for local governmental units upon request; completed HPMS (highway performance monitoring system) counts for M

Housing

- assisted public housing commissions in Menominee, Marquette, Kingsford, Negaunee and Escanaba with required environmental reviews
- assisted Marquette County Habitat for Humanity affiliate with required environmental review
- assisted Alger County with MSHDA grant application and environmental review of funded program

Staff Development

- developed a web site for CUPPAD that can be accessed at www.cuppad.com
- participating member of the Public Health - Delta/Menominee Groundwater Advisory Board
- maintains membership in the Michigan Society of Planning; attend work as appropriate
- maintain membership in IMAGIN (Improving Michigan's Access to Geographic Information Networks)
- active participant with the Central U.P. Regional Resource Conservation Developmental Council
- staff attended relevant workshops and seminars sponsored by the Michigan State Housing Development Authority, Michigan Council for Arts and Cultural Affairs, Michigan Economic Development Corporation, Michigan Department of Transportation, USDA Rural Development, Michigan Association of Rural Small Business Administration, and the U.S. Department of Commerce Economic Development Administration
- served as a technical committee member to various projects throughout the region

MID MICHIGAN WASTE AUTHORITY

The Authority's goal is to provide an efficient and cost effective approach to solid waste management, to include recycling collection programs, recycling processing facilities composting programs and facilities and to assist Saginaw County in other areas of solid waste management.

Articles of Incorporation provide a voting member from each of the constituent municipalities in Saginaw County.

Meets as authorized by bylaws.

Compensation: None

MEMBERS	TERM EXPIRES
Tom Darnell	Jan., 2006
John Holys (Alternate Trustee)	Jan., 2006